



KUNSILL LOKALI XAGHRA

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Job Vacancy – Assistant Principal on a full-time basis in Scale 11

Jobsplus Permit Number 104/2025

The Xaghra Local Council has a vacancy for an Assistant Principal on a full-time basis in Scale 11. Prospective applicants must be eligible in one of the following categories:-

- (a) in possession of a recognized qualification at Level 5 of the MQF or higher (subject to a minimum of 60 ECTS/ECVET credits or equivalent) in any of the following subjects: Public Policy, Management, Business or Office Administration, Human Resources, Training and Development, Finance, Accounts, Economics, Public Administration, Business Studies, Social Policy, European Union and International Relations, Information Technology and ICT, Environmental Studies and studies related to Agricultural Management /Energy Management, Statistics, Built Environment, Project Management, Quality Management, Communication, Sociology, Procurement, Secretarial Studies or other subjects in related study areas;
- (b) in possession of two (2) 'A' Level qualifications at Level 4 of the MQF (at Grade 1-5, Grade C or comparable level) in related subjects;

In the cases (a) and (b) mentioned above, the applicants must also be in possession of: (i) a qualification showing that they have passed (at least in Grade 1-5, Grade C or a comparable level) at level 3 of the MQF in Maltese, English, Mathematics and IT Office Application Skills, unless these subjects are included as separate study units in the course of studies and, or 'A' subjects Level followed in Level 4 of the MQF; or (ii) a vocational qualification at Level 3 of the MQF, or the qualification of a Secondary School Certificate and Profile at Level 3 of the MQF in Maltese, English, Mathematics and IT Office Application Skills as separate study units in the course followed unless these subjects are included as separate study units in the course of studies and, or 'A' Level subjects followed at Level 4 of the MQF; or

(c) three (3) years of experience in the Public Service of Malta in the rank of Executive Officer in salary scale 13 whose appointment was confirmed; or

(d) two (2) years experience in the rank of Executive Officer (Scale 13) with a Local Council, and subject to satisfactory performance and minimum qualifications of Scale 13.

Applicants who meet these requirements and who wish to apply for this vacancy, must send a CV together with a copy of the relevant certificates. Applications must arrive at the Xaghra Local Council Office addressed to the Executive Secretary, Xaghra Local Council by not later than Monday, 24th February 2025 at noon.